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TECH SKILLS Training Calendar

For planning purposes and booking ontime here is the 2025/2026 calendar

Our Delivery

- ☑ Online
- ☑ In person at training centres
- ☑ Group training customisation

Book Now

Call Find Us
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More Information
www.relquantgroup.com

CALENDAR

MON TUE THU FRI SAT SUN
1 2 3 4
5 9 10 11
5 6 16 17 18 24 25
12 13 14 15 24 31
19 20 21 22 23 24 31
26 27 28 29 30 31
13
26 27 28

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Tech Proficiency Training Calendar

Branches: Midrand (Johannesburg), South Africa

Contact: ⚲ 01 Asparagus Road, Halfway Gardens Office Park, Midrand

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 Our Tech Proficiency Course encompasses a comprehensive curriculum designed to enhance participants' digital skills. This includes modules on essential software applications, cybersecurity awareness, data analysis techniques, and emerging technologies. By integrating practical exercises with theoretical knowledge, the course aims to equip individuals with the competencies necessary for navigating the modern technological landscape effectively. Participants will leave with a robust understanding of critical tech tools and their applications in various professional contexts. Available from **30 July 2025 to 30 April 2026**, with delivery options in Online and our training centres.

TECH TRAINING MANAGEMENT

Code	Course Name	Duration	Price	Key Focus	Dates (2025/2026)				
ACC01	Access 2016 Essentials	2 days	R2500	Database design, queries, reports	30–31 Jul 2025	5–6 Nov 2025	4–5 Feb 2026	10–11 Mar 2026	28–29 Apr 2026
EXL02	Excel 2016 Essentials	2 days	R2500	Formulas, charts, data analysis basics	6–7 Aug 2025	12–13 Nov 2025	11–12 Feb 2026	17–18 Mar 2026	25–26 Apr 2026
EXL03	Excel 2016 Expert	2 days	R2500	Pivot tables, macros, advanced functions	13–14 Aug 2025	19–20 Nov 2025	18–19 Feb 2026	24–25 Mar 2026	29–30 Apr 2026
GWS04	Google Workspace	2 days	R2500	Docs, Sheets, Drive, collaboration	20–21 Aug 2025	26–27 Nov 2025	25–26 Feb 2026	31 Mar–1 Apr 2026	27–28 Apr 2026
OUT05	Outlook 2016 Essentials	2 days	R2500	Email, calendar, task management	27–28 Aug 2025	3–4 Dec 2025	3–4 Mar 2026	7–8 Apr 2026	21–22 Apr 2026
PPT06	PowerPoint 2016 Essentials	2 days	R2500	Presentations, animations, design	3–4 Sep 2025	10–11 Dec 2025	10–11 Mar 2026	14–15 Apr 2026	25–26 Apr 2026
WRD07	Word 2016 Essentials	2 days	R2500	Document formatting, styles, tables	10–11 Sep 2025	17–18 Dec 2025	17–18 Mar 2026	21–22 Apr 2026	27–28 Apr 2026
WRD08	Word 2016 Expert	2 days	R2500	Mail merge, macros, long documents	17–18 Sep 2025	7–8 Jan 2026	24–25 Mar 2026	28–29 Apr 2026	– (4 sessions only)
AI09	AI Business Applications	2 days	R2500	ChatGPT, Copilot, workflow automation	24–25 Sep 2025	14–15 Jan 2026	31 Mar–1 Apr 2026	18–19 Apr 2026	25–26 Apr 2026

1. **Delivery Modes:** Virtual or in-person (Midrand/Maseru/Maputo).
2. **Customization:** Tailored dates available for corporate groups minimum 5 participants.
3. **Inclusions:** Course materials, assessments, and certificates.
4. **Offerings/Year:** Each course is scheduled quarterly to meet the requirement.
5. **Certification:** All courses include completion certificates.
6. **Registration:** Visit www.relquantgroup.com or email info@relquantgroup.com.

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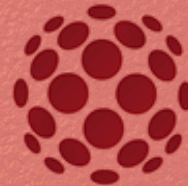
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